

**CONTRA COSTA COLLEGE**  
**Classified Senate Council Minutes**

**Date:** Thursday, December 3, 2015

**Time:** 12:30 p.m. – 1:30 p.m.

**Location:** HS-1

<b>Item</b>	<b>Discussion</b>	<b>ACTION ITEMS</b>
<b>1. Call to Order with Introduction of Guests</b>	Meeting called to ordered at 1:35pm	
<b>2. Action Items</b>	NONE	
<b>3. Agenda Items</b>		
<p>a. <b>Validation Team-Erika Greene</b></p>	DeEboni is coordinating the validation teams. She had about 4-5 places in need of Classified participation.	
<p>b. <b>Winter Retreat: Jackie Lopez, Lorena Cortez, DeEboni Herron Nouredine, Maritza Guerrero and Minda Calagui-Update</b></p>	Diner will be at La Strada at the cost of \$30 per person on Dec. 11 <sup>th</sup> from 6pm-9pm. We have extended the invite to everyone. Payment can be extended until 2016 because the invoice for the payment may not be available for a couple of weeks. The cost is determined by the number of attendees.	Collect monies from everyone by Jan 6 <sup>th</sup> . The invoice will be paid once it is sent to Jackie Lopez.

c. <b>Spa and Wellness –Kelly Ramos</b>	Spa and Wellness Day is on Dec. 11 <sup>th</sup> from 12:30p-2p. Massage Therapist, Hanna artist, Motive Cosmetics, Fitvers, CSIG, Culinary Arts Department, and many more are coming to demonstrate healthy living habits and beauty tips before the new year.	
d. <b>CCLC Conference at Hyatt Regency in Burlingame</b>	MaryKate, Ashley and Evren all loved the conference. They all had great connections with executive personnel at different colleges that were interested in hearing all the student success stories and one was from CCC.	
e. <b>CCLC Ventura</b>	Look at the agenda and notify the executive committee if you are interested in attending the conference in June. We want to prepare a fundraising event to allow more classified to attend this year compared to last year at Granlibbaken, Tahoe.	Get a list of interested classified to attend the conference Get fundraising ideas by our next meeting to coordinate events. Obtain all the necessary paperwork for professional development funding and other avenues to help pay for our conference.
f. <b>Kay Armendarez Award-Marykate Rossi and Evren Gurson-update</b>	The survey has been completed and the results have determined the person deserving of the award. The award will be presented at Fall All College day when all the awards are announced.	The design of the award is to be determined at a later time.
<b>4. Senate President Reports</b>	NONE	
<b>5. Standing Committee Reports</b>	NONE	
<b>6. College Committee Reports</b>		
a. <b>Budget Committee-Jackie Lopez</b>	The Budget Committee has approved of the Instructional Equipment Allocation to the departments that applied. There were changes to the allocation: PE and Athletics were combined because they requested for the same items.	

<b>b. Operations Council- Maritza Guerrero</b>	Approved the names of the new buildings and street name. The flag poles may be too expensive to move and add more.	
<b>c. Safety Committee-James Gardner</b>		Tabled
<b>d. Sustainability Committee-James Gardner</b>		Tabled
<b>Open Discussion</b>	<b>A. Next meeting Jan 14<sup>th</sup> due to Winter Break Schedule</b>	Keep the date of Jan 7 <sup>th</sup> as our next meeting date. Assign a room for that date.
	<b>B. Fundraising ideas</b>	Ideas set for next meeting.
<b>7. Adjournment</b>	Meeting adjourn at 1:30pm	